

TWIN RIVERS PARISH COUNCIL

THE ORDINARY MEETING OF THE COUNCIL WILL BE HELD
AT ADLINGFLEET RECTORY ON TUESDAY 18 JULY 2017 AT 7.30 P.M.

Public Forum 7.30-7.45.

AGENDA

Apologies for absence

Minutes

The minutes of the last meeting held on 26 June 2017 have been circulated. Chair to sign at the meeting.

Co-option of new parish councillors

Application from A Wallace Whitgift resident.

Declarations of Interest

Declaration of Interest – The parish councils (Model Code of Conduct Order 2011). To record any declarations of interest by any member in respect of items on this agenda). Members declaring interests should identify the agenda item and type of interest being declared.

Financial Matters

The Chair is obtaining up to date bank statements and the forms to change the cheque signatories following resignations of office.

From the documents seen to date by the new clerk a VAT return has to be completed from the 1/10/2016 to claim a refund.

All outstanding invoices will have to be postponed until the new cheque signatories are in place.

Urgent Items for attention

Appointment date of the new Clerk.

Completion of the annual governance statement and signature of the annual return. Fine £30 issued and an application to PKF auditor has resulted in a postponement until 7 August. An Internal audit needs to be carried out.

Membership of ERNLLCA.

Transparency Grant application.

Ousefleet Village Hall. Report of meeting with ERYC.

Outstanding actions from the last meeting on the 26 June 2017 will be dealt with in the coming weeks.

Dog Bin near Whitgift Church.

Defibrillator Adlingfleet.

PLANNING

No applications received.

CORRESPONDENCE

Ward Councillor's reports.

Items for the next agenda

Clerk's contract and pay scale.

Report Grange Lane Conservative Area.

Date and place of the next meeting

Signed

**Mrs Nichola Ingleton
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Clerk to the Council**