Minutes of the TWIN RIVERS PARISH COUNCIL - Full Council - meeting Tuesday 21st March 2017 at Swinefleet Village Hall - 7:30pm

Present: Amanda Crossley (AC) Parish Councillor

Debbie Fletcher (DF)

Tony Henderson (TH)

David Pervin (DP)

Parish Councillor

Parish Councillor

Parish Councillor

Christine Royston (CR) Parish Councillor (Chairman)

James Woodcock (JW) Parish Councillor

David Wall Clerk

Cllr Caroline Fox Vice Chairman - East Riding of Yorkshire Council

(Ward Cllr. for Snaith, Airmyn and Rawcliffe, and

Marshlands)

Members of the public

Action

17/029	To receive and approve apologies for absence	
	None.	
17/030	To receive declarations of interest	
	None	
17/031	Public participation	
	Although not on the agenda for this meeting, aware (from the Feb. 2017 meeting) that Cllr. Woodcock is in the process of putting together a report (17/025) regarding the Parish Land at Grange Road Adlingfleet, the suggestion was made that ideas, help, and/or advice could be sought from local residents and details of such included in the report.	
17/032	To approve minutes of the previous meeting	
	The Minutes of the previous meeting held on 21st February 2017 were approved (DF) and seconded (DP).	
17/033	Matters arising (for information only)	
	17/018 Cllr Crossley had returned the completed disclosure form to the Clerk.	
	17/020.02 The Clerk had written to Ousefleet Show Committee as requested.	
	17/021.01 The Clerk had submitted a 'no objection' comment as requested.	
	17/023 The Clerk had contacted Mr Lee who agreed to prepare a Business Case for the proposed Defibrillator at Adlingfleet.	
	17/024 Cllr Royston had submitted an article for inclusion in the Marshland Messenger. The Clerk had updated the website with the vacancies.	
17/034	To receive reports form District Councillors	
	None.	
	However, Cllr, Fox requested a few minutes at the end of the meeting and this was agreed by the Chairman.	
17/035	Correspondence	
	Letter dated 13/02/2017 (rec'd 21/02/2017) from Mr Dunstan re: road signs/markings on Church Lane, Whitgift.	
	The Clerk sought clarification on location. Cllr. Crossley provided two photographs of the bad bend and Cllr. Royston agreed to mark the location on a map.	
	The Council resolved that the Clerk write to ERYC Highways and request a report be provided detailing what road markings/signs should exist at such	

	locations, are all such markings and signs present and correct, and can any other safety measures be applied.	Clerk
17/036	Planning Applications None.	
17/037	To consider a proposal from Cllr. Crossley that she, in relation to the Parish Council, takes on the role of 'press' officer. After discussion, the following motion was agreed: That Cllr Crossley be appointed the 'Press Officer' for Twin Rivers Parish Council.	
	Cllr. Pervin suggested that each Councillor should consider taking on a particular portfolio of responsibility.	
17/038	To consider a request, received by Cllr. Royston, from Byegone Bikes to use the Playing Field as a car park on a date in September 2017 After discussion about the risks and difficulties of granting the request, the matter was put to a vote. AC voted YES. DF, TH, DP, CT, JW voted NO. By a majority decision it was agreed that unfortunately, on this occasion, the Council could not agree to the request. The Clerk to write and advise accordingly.	Clerk
17/039	To consider a proposal from Cllr. Crossley to prepare and submit a grant application to the Wind Farm Fund in respect of the Marshlands Community Centre After discussion, the Council unanimously agreed that Cllr Crossley submit an application to Goole Wind Farm Fund for a donation/grant for 50% of the costs for the required legal, architect, planning, and building regulation costs for the next critical phase of the Marshlands Community Centre (aka Ousefleet Village Hall) upgrade/accessibility project.	AC
17/040	To review the report from the Playpark Inspection Company and consider its recommendations In line with the recommendations contained in the report, the Council agreed the following actions: Disabled Access: Severely limited access – an area that presents serious barriers to disabled people, even when skilled help is at hand. 1. Action: Access is part of the bigger upgrade/accessibility project. Cllr Pervin agreed to include comment on this matter in his ongoing report project (17/026). Picnic table: The bench is not securely fixed to the surface. 2. Action: Until such time as the benches can be sited in their final position and securely fixed, they will be taken out of use, stacked/locked together, and stored. Activity Equipment - Multi Play (Toddler): There are trip hazards present adjacent to the scramble net. 3. Action: Surface to be levelled. Swings - Basket Swing - Type 1: The secondary safety chain has been connected to the main swing chain using a padlock. 4. Action: Padlock to be removed and the swing secured using a suitable connection. Swings - 1 Bay 2 Seat (Cradle) - there are projecting bolt thread(s) present under the seats 5. Action: Excess thread length to be removed and ends deburred. Cllr Henderson agreed to complete action 2 to 5 within 7 days of the meeting.	DP
17/041	Finance (the following accounts were approved for payment and cheques signed) Clerk's Q4 net pay Clerk's Q4 working from home allowance £36.77	

	Clerk's Q4 PAYE income tax ERYC charge for Adlingfleet ward non-contested election ERYC rent (Marshlands Community Centre & Playing field 01/01/17 to 31/12/17)	
17/042	Matters for information only Cllr Woodcock advised Council that his work on the five year audit report had taken more time than expected, particularly as he had found it necessary to extend the review period from five to eight years i.e. from 01/04/2009. He hoped to be able to submit the report ahead of the April 2017 meeting. Cllr Fletcher offered help if she could.	JW
	Cllr Pervin provided an update in respect of the Business Case for the proposed Adlingfleet defibrillator. Mr Lee had visited DP a few days before the meeting. Mr Lee had done a huge amount of work in gathering information and documenting answers to questions required for a Business Case. However, Mr Lee felt he had taken the matter as far as he could. DP agreed with Mr Lee that he would now take on the work of completing the Business Case. DP agreed to try and complete the Business Case for the April 2017 meeting. DP had already thanked Mr Lee for all his hard work to-date. Council asked that the Clerk record in the minutes their thanks also to Mr Lee.	DP
17/043	To fix the date, time and venue of the next Full Council meeting	All
	The date for the next Full Council meeting was fixed for 7:30pm on Tuesday 18 th April 2017 at Swinefleet Village Hall.	
17/044	To fix the date, time and venue for the Annual Parish Meeting	
	After discussion, in additional to the Annual Parish Meeting (required by law), it was agreed to hold a separate parish 'Consultation Event' 1pm to 3pm on Saturday 20 th May 2017 at Swinefleet Village Hall.	All
	In accordance with Council's standing order No. 9, the Annual Parish meeting will be held before the April Council meeting and will therefore be:	
	Annual Parish Meeting at 7:00pm on Tuesday 18 th April 2017 at Swinefleet Village Hall.	All
	ERYC District Councillor Fox	
	In respect of Church Lane Whitgift, Cllr Fox suggested Mr Harland at ERYC was the right person to contact.	
	For the play park, Cllr Fox advised that the Parish Council is responsible.	DP
	Cllr Fox reminded the Council that the wind farm grant application was 31 st March and that ERYC staff would help put together any bid. Goole 2 fund opens in July/August.	
	Lots of help is available if you know who to contact and gave the example of her hall which had a new kitchen donated by Howdens.	
	Cllr Fix fully supported the idea of a PAD for Adlingfleet.	
	Cllr Fox asked how much it would cost to sort of the problems with the Community Centre/Village Hall. Cllr Pervin advised that no figure was yet available and that his report was looking into such matters.	
	Cllr Fox finished by congratulating the Parish on its good community spirit and also suggested the parish had "the best bakers in the area".	

The Chairman closed the meeting at 9.10pm.