

**MINUTES OF MEETING OF TWIN RIVERS PARISH COUNCIL ON TUESDAY 17th JANUARY 2017 AT
SWINEFLEET VILLAGE HALL AT 7.30PM**

In attendance: Mrs. D. Fletcher
 Mr. T. Henderson
 Mrs. C. Royston (Chairman)
 Mr. J. Woodcock

Present: Several members of the public

1). Mrs Fletcher agreed to take the minutes.

2). There were no apologies for absence.

3). Register of interests:

Mr Henderson, Mr Woodcock and Mrs Royston each registered a non-pecuniary interest in agenda item 5.8.

4). Parish council minutes for meeting held on Tuesday 20th December 2016.

4.1) It was proposed by Mr Henderson and seconded by Mr Woodcock that the minutes were a true record. The Chairman signed the minutes.

4.2) Matters arising:

4.2.1) (83/16) Derelict building in Whitgift: Mrs Fletcher, Parish Councillor for the Whitgift ward, provided a report from Mr Andrew Taylor Principle Building Control Officer (ERYC). Mr Taylor's reply explained that a building/Structure or parts of a building/structure have to be immediately dangerous for ERYC to act in default under the powers of the Building Act. They had inspected the building on 26th October 2016 and 9th January 2017. On both occasions they assessed the building as poor but not an immediate danger. They had written to the owners expressing concern and indicating they would continue to monitor the situation. Mrs Fletcher to monitor progress.

4.2.2) (83/16) Adlingfleet Defibrillator: Ongoing. Mrs Royston, Parish Councillor for Adlingfleet ward, gave an update to the meeting. She had been in touch with Karen Wood and Julie Reed and was now starting to build a fuller picture of the likely costs, both initial and ongoing. Mrs Royston would continue to gather information and hopefully be in a position to give a clearer picture at the February 2017 meeting.

4.2.3) (87/16) Potholes Justice Lane Whitgift: Mrs Fletcher is still awaiting information from East Riding of Yorkshire Council and will report again at the February 2017 meeting.

5) Correspondence.

5.1) Email 22/12/2016 re: Play Park Inspection Report

The report although generally good, highlighted a number of points to be actioned. Mr Henderson agreed to sort the bolts the swing. It was agreed that the purchase guarantee should also be checked to see if any repairs were included under warranty.

5.2) Email 03/11/2017 from ERYC re: Windfarm representative.

The meeting agreed that Mr Woodcock would be the Council's representative in place of Mr Rudd. It was agreed that a substitute would not be appointed at this stage but would be reviewed at the AGM.

5.3) Email 04/01/2017 from ERYC re: Woodland Creation Grant

The meeting agreed that the Parish Council could not make use of the offer but felt it may be interest to the Cow Lane Committee. Details to be sent to the Secretary of the Cow Lane Committee ahead of their meeting on the 24th January 2017.

5.4) Payment (£250) received from Cow Lane Committee re: contribution towards insurance.

Mrs Royston confirmed that a receipt had been issued and the cheque paid into the Council's bank account.

5.5) Email 09/01/2017 from ERYC remind the Council that the 2017-18 precept must be fixed and notified to ERYC before 20/01/2017.

The meeting agreed that the precept be fixed at £5,000 and that ERYC be notified accordingly.

5.6) Email 09/01/2017 from ERYC advising Election to be held for vacancy created by resignation of Mr Barker Grimshaw - closing date 27/01/2017. If contested, polling date 23/02/2017. Managed by ERYC. Cost of election process will be re-charged to Twin Rivers Parish Council.

The meeting agreed that the Notice of Election – dated 19/01/2017 – would be posted on the Parish notice board(s) and the Parish website.

5.7) Letter 09/01/2017 from ERYC re: Polling Cards

The meeting agreed not to have polling cards issued and that ERYC be advised accordingly.

5.8) Letter 11/01/2017 from the Village Hall Committee asking for copies of documents.

Provision of documents had been agreed at the December 2016 Council meeting. Mrs Royston confirmed that a copy of the ERYC/TRPC lease had been provided and that further relevant information would follow.

6). Accounts for payment.

Two accounts for payment (£18 for hire Swinefleet Village Hall, and £50 + £10 VAT for Playpark Inspection fee) could not be made as new signatories to the bank account had not been set up. This matter to be resolved ASAP and the two outstanding payments were authorised to made immediately after.

7). To vote on the motion to add a new Standing Order limiting the tenure of office of Parish Council Chairperson (carried forward from the Dec 2016 meeting):

The motion was unanimously agreed and will be added to the Standing Orders.

Motion:

To add a standing order that: A Councillor's period of office as Chairman shall not exceed three (3) consecutive years unless there are no other nominations at the Annual Meeting.

8). To vote on the motion to add a new Standing Order ensuring a Parish Councillor's access to parish council documents (carried forward from the Dec 2016 meeting):

The motion was unanimously agreed and will be added to the Standing Orders.

Motion:

To add a Standing Order that: A Parish Councillor may as part of their duty inspect any document, file or record in possession of the Parish Council or Committee. The Parish Council's clerk to assist in such matters. No such automatic right exists if the information is personal to one or more individuals.

9). Vacancy for Parish Clerk.

Mrs Royston confirmed the closing date for applications as 16/01/2017 and that the Council would continue, in private session, after the public meeting to consider applications and make a decision regarding appointment.

10) Date of the next Parish Council meeting was agreed - Tuesday 21st February 2017 in Swinefleet Village Hall at 7:30pm

11) The Chairman agreed an item be added under other business:

It was proposed, seconded and unanimously agreed that the names of Mr Paul Rudd and Mrs Lynda Hitchen and Mrs Vanessa Lond be removed as signatories for the Twin Rivers Parish Council bank accounts – both the current and the reserve – held with the NatWest bank in Goole, as soon as possible. New signatories to be Mrs D Fletcher and the new Parish Clerk when appointed. Mrs Royston to remain as an existing signatory.

The Chairman declared the meeting and thanked those in attendance.